

(I) Application Procedure

Eligible candidates should apply only online through the P&AR department website (www.parrecruitment.com) by the scheduled time and date mentioned in the advertisement notice. The applications with all testimonials are required to be submitted at the given website before the scheduled time and date of submission.

A. Selection criteria:

- After scrutiny of the applications and testimonials, the shortlisted candidates will be called for a Walk-in-Interview. The date, time and place of the interview and the list of eligible candidates will be notified. Verification of the documents in original shall be taken up at the time of Interview.
- Candidates must be physically fit and mentally sound. They must, if selected, be prepared to undergo such medical examination and fulfill such medical standards as the government may require.
- The criteria mentioned above, are the minimum and mere possession of the same does not entitle the candidate to claim selection.
- All conditions as mentioned in the engagement notice are absolute. No plea of ignorance in respect of any condition shall be entertained.

B. Selection Procedure:

- For the purpose of selection of manpower, a Screening-cum-Selection Committee shall be formed.
- Selection of candidates will be done through a two-stage process that involves initial screening of eligibility conditions of candidates followed by interview.
- In case the number of candidates is high, the State Government may, for the purpose of interview, shortlist the candidates on the basis of qualification, areas of specialization and experience of the candidate including nature of duties discharged, kind of exposure, awards won, and such other criteria as may be deemed fit in the context of the requirement of the particular assignments. Decision of the Committee in this regard shall be final and binding.
- The Selection Committee will consider qualification, past experience and other relevant conditions to determine the suitability of candidates for engagement in different positions in the PMU. Shortlisting for interview does not guarantee any selection for posts.
- A candidate is allowed to apply for one post only.
- The panel prepared through the selection process will remain in force for two years.
- If at any subsequent stage or at the time of the Personality Test, any information given by a candidate or any claim made by a candidate in his /her applications is found to be false, his/her candidature is liable to be rejected and if he/she is already inducted in contractual service, his/her engagement shall be terminated immediately.
- No TA/DA is admissible for interview purpose.
- The decision of the Committee is final with regard to engagement. The Committee reserves full right to cancel the selection process either in full or in part without showing any reasons

whatsoever.

- At the time of Engagement, successful candidate will have to submit an AFFIDAVIT, as per Proforma at Annexure 1. However, in the event of any adverse police report, contractual engagement of such candidate shall be liable to be terminated.
- Any dispute arising with reference to this engagement is subject to jurisdiction in the Courts of Kolkata, West Bengal.

C. Termination:

The engagement to the above contractual posts may be terminated on following conditions-

- The personnel may be terminated early, before the expiration of one year, on grounds of unsatisfactory performance/indiscipline/ misconduct
- Provided that the early termination of engagement may be done on one month's prior notice, on the ground of unsatisfactory performance/indiscipline/ misconduct etc.
- The Candidate may also resign by furnishing one month's clear notice and subject to its acceptance by competent authority.